

ST MICHAEL'S CE PRIMARY SCHOOL



A Guide for Parents 2022/23

WELCOME MESSAGE FROM THE HEADTEACHER

Welcome to St Michael's CE Primary School community. When a pupil arrives at St. Michael's, they will be welcomed by a community which inspires learning, celebrates achievement, and nurtures the individual.

Staff, pupils and the school community are challenged to be the very best they can be, to live our vision to treat others as we would like to be treated alongside being expected to embrace the core values of **Respect**, **Perseverance** and **Courage** both in and out of school. When a pupil leaves St. Michael's they are prepared and empowered to face the challenges and opportunities of learning, collaborating and succeeding.

We have put this handbook together to answer some of the questions you may have about the School. I would also encourage you browse our website www.stmichaelssteventon.co.uk where you will find more information.

Please do not hesitate to approach us with any further questions you may have about school life.

Mrs H Leyshon-Brady
Headteacher



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GOVERNORS

STAFF

Senior Leadership Team

Hayley Leyshon-Brady – Headteacher
Fenella Satchwell – Lower School Lead / English
Chris Paynter – Upper School Lead / Science
Lina Sipson – SENCO

Early Years Foundation Stage

Emily Green – EYFS Lead / Acorn Class Teacher
Ruth Gardiner – Willow Class Teacher
Lindsay Collins – HLTA Acorn
Hannah Mills – HLTA Acorn

Key Stage 1

Lydia Drabble – Maple Class Teacher
Sandy Jaeger – Maple Class Teacher / Forest School Lead
Fran Atkinson – Sycamore Class Teacher

Key Stage 2

Fenella Satchwell – Rowan Class Teacher
Chris Paynter – Rowan Class Teacher
Amber Cooper – Elm Class Teacher
Emily Fytche – Ash Class Teacher
Adam Protherough – Oak Class Teacher

Support Staff

Charlotte Swan	Lauren Wright	Katherine Moss
Lucy Brown	Sarah Jarvis	Sam Beasley
Tara Squires	Lisa Limerick	Judith Ross
Sally Hickman	Elaine Taylor	Carole Denton

Additional Teaching Staff

Jo Hyland	Alex Jacobs	Sarah Jenkinson
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Office Staff

Sharon Scaysbrook – School Business Manager
Annie Bosley – Admin Team
Emma Ashford – Admin Team

PRACTICAL INFORMATION

STARTING SCHOOL

In the term before starting school, we invite your child to taster sessions where they can spend a few hours meeting the teachers and exploring their new classroom and garden. We also invite parents to an informal evening at the school so that you can meet the teachers and find out more about what your child will be doing at school.

THE SCHOOL DAY

08:45	Doors open for children
08:50	School starts and registers taken
10:15 -10:30	Morning Break
12:00 – 13:00	Lunch Break
15:15	School Finishes

GETTING TO SCHOOL

We encourage children to walk to school. They may also cycle or scoot. We have a covered bike shelter where they can safely park, but, for the safety of others, **children may not ride their bikes or scooters in the school grounds**. If you need to bring your child to school by car, please park with consideration for the safety of the children and other road users

ARRIVING AT SCHOOL

Please do encourage your child to be on time but please note that although the playground is open for the convenience of children before the start of the school day we cannot accept liability for their safety and welfare before the teachers are on duty.

For security, the gates are locked between 8:55am and 3pm and entrance is through the front gate only. If your child arrives late (after 8:50) they will need to enter via reception and sign the late book in the school Office.

COLLECTING FROM SCHOOL

School finishes at 15.15. Children in Willow class will be collected from the garden gate, Ash and Oak come out of school into the courtyard area.

Maple class will exit school from the gate into their outdoor area on the front playground. Children in Sycamore, Rowan and Elm will also be discharged from the front playground.

For safety reasons, children in Early Years and Years 1 to 4 will only be released to a known adult. Please let us know, in writing, if someone different is collecting your child.

Should you be late for picking your child up please phone the School Office and we will keep your child in school until you arrive.

WRAP AROUND CARE

St Michael's Breakfast Club and Owl Club is run from the school hall by a team of St Michael's staff. Our wraparound care covers before school and after school hours. The program has been crafted to provide a range of stimulating and creative activities, delivered in a safe, secure and fun environment.

Breakfast Club (7.45am – 8:50am)

£5 per day

- Breakfast – a selection of cereals and toast
- Games and puzzles
- Colouring and crafts
- Outdoor play

Owl Club (3.15pm – 5.30pm)

£11 per day

- Snack and a drink
- Homework
- Read with a buddy
- Games and puzzles
- Outdoor activities
- Crafts and free time



MORNING SNACKS

All children up to Year 2 receive a free snack of fruit or vegetables at morning break time. You are welcome to provide your own **fruit or vegetable snack** if you prefer. Mid-morning milk is provided free of charge to children up to their 5th birthday; children may opt to continue receiving milk after this date for a small charge.

Children in Years 3-6 are encouraged to bring a healthy snack (fruit, vegetables, crackers, cheese etc) to eat at break time. Please do not send chocolate, biscuits or crisps.

We encourage children to drink plenty of water during the day. Please make sure your child has a named plastic bottle of water (**not squash, flavoured water or juice**) at the beginning of each day. We can refill it if necessary.

LUNCHES

Our school lunches offer a choice of healthy, balanced meals which are cooked on the premises. All pupils in Foundation, Year 1 and Year 2 are entitled to free school lunches under the Universal Free School Meal scheme. Your child will just choose which menu choice they would like during registration in the morning. Your child may choose to have free school lunches on any or every day or to bring a packed lunch.

For pupils in KS2 school lunches are £2.40 per day. You may pay daily, weekly or termly through school money. We ask you to pay for meals by the week they are taken. Children in KS2 are entitled to free school meals if their parents are in receipt of some means tested benefits – please check, in confidence, with the school office if you wish to clarify whether you qualify.

Menus are on a three-week cycle and are available on our website. Please inform the School Office, in writing, if your child has any food allergies or other special dietary requirements.

If you prefer, your child can bring a packed lunch – please pack it in a sturdy container but please do not include chocolate, sweets or fizzy drinks. Chocolate covered biscuits (Kit-Kat, Penguin etc.) are allowed.

All children eat their lunch in the hall.

UNIFORM

At St Michael's we are proud of our school uniform with its colours of blue and gold. We expect all children to wear school uniform as it encourages a sense of belonging, a feeling of equality and a pride in being a member of our school.

Children should wear:

- ☆ Grey, black or navy trousers, shorts, skirts or pinafores
- ☆ Navy or gold polo-shirts
- ☆ Navy sweatshirts or cardigans (not hoodies)
- ☆ Blue or yellow checked dresses in the summer
- ☆ Black school shoes (not trainers) or sturdy sandals in the summer
- ☆ Plain socks or tights in white, grey, navy or black
- ☆ Yellow t-shirt with black or navy shorts for PE



Children will need trainers for outside PE.

Please ensure that all items are labelled with your child's name.

No nail varnish, jewellery (except stud earrings) or other accessories may be worn. Hair accessories should be in school colours and kept to a minimum.

Logo'd Uniform can be bought directly from 'Trutex Schoolwear and More' at 14 Cockcroft Road, Didcot (01235) 211011. Plain school uniform can be purchased from most supermarkets, high street shops and online.

COLLECTIVE WORSHIP

We are a Church school and celebrate each day, either as a whole school, class or key stage. On Friday we hold a "Celebration Assembly" where excellent effort by individual children is celebrated by the whole school. If the effort of your child has been celebrated in this way, they will bring a Merit Certificate home in their.

Members of the Parish Church lead collective worship once a fortnight using 'Open the Book' and the local Reverend does alternate weeks by talking on the school values.

LETTERS, FORMS, MONEY ETC.

We have now moved to a paperless system where possible. All permission slips, forms and payments are made via School Money. You will be given a log in for this once your child starts at St Michael's.

Please regularly check your child's school bag as we will, on occasion, send paper copies home where necessary.

MEDICAL AND CONTACT DETAILS

The safety and wellbeing of your child is of paramount importance to us. We ask that you notify us of any medical needs or allergies your child has and keep your contact details up to date so that we may contact you in an emergency. We are happy to train staff to meet your child's individual care needs, or to administer medication, in line with your detailed written consent.

If there are any specific circumstances, permanent or temporary, which mean that your child is unable to participate in any activity please notify the school in writing. It is equally important that if/when the situation changes you notify the school in writing.

ATTENDANCE, ILLNESS AND ACCIDENTS

Good attendance (>95%) is vital for your child to reach their academic potential and avoid gaps that will impact on their future learning.

Illness

If your child is not well enough to attend school, please notify the school by phone or email on the first day of absence. A child who is obviously unwell is best at home with an adult. In cases where we suspect illness at school, we will contact parents/carers by telephone and ask them to collect their sick child. If your child has vomiting or diarrhoea, they should not return to school until 48 hours after the last bout. If your child is showing symptoms of COVID or receives a positive test, they should isolate at home for 72hours.

If your child does not arrive at school and we have not been notified, we will phone you to ensure their safety.

Holidays in Term Time

We are not able to authorise any holiday during term time. Due to this, any absence for a family holiday will be unauthorised. Should you need to take your child out of school for an exceptional circumstance please put your request in writing to the Headteacher before the leave is due to be taken. Only the Headteacher can authorise absence in exceptional circumstances.

Medical Appointments

To cause the least disruption to your child's education, please make non urgent medical and dental appointments outside school hours.

School Closure

In the event of an emergency school closure, we will notify you by text and via our website. Closures are also listed on www.oxfordshire.gov.uk and announced on local radio stations.

In the event of a School Closure, remote learning will be placed on Class Dojo for the duration.

EDUCATIONAL ACTIVITIES AND VISITS

We believe that educational visits are of great value to children. Visits are arranged for classes whenever possible in conjunction with their current learning.

For some of these visits, the school will ask for a voluntary contribution towards the cost of a trip or activity to allow it to take place. Without a voluntary contribution from a substantial number of parents, a visit might not take place or may have to be altered.

We hope that parents will continue to support this valuable aspect of their child's education and that any family who may have difficulty meeting the full voluntary contribution requested should contact the Headteacher in confidence to discuss how the school may be able to help.

Residential Trips

Throughout their time with us, children at St Michael's have the opportunity to go on several residential activities in Key Stage 2. These range from a sleep over in the school hall to 5 nights at Kilvrough Manor in South Wales.

These not only complements the creative curriculum but also encompasses many aspects of personal, social and health education, and provides them with personal and physical challenges.

EXTRA-CURRICULAR ACTIVITIES

We provide many different after-school clubs, which vary according to the time of year. Some are run by our staff, and others are run by external organisations which may require a payment.

Examples of the after-school clubs currently running are football, dance, chess, art, hockey, golf, tag rugby, forest school and choir.



JUNIOR LEADERSHIP TEAM

Our Junior Leadership Team is voted in by the pupils themselves. It is made up of the House Captain and Vice House Captain from each of the four houses. The Junior Leadership Team comes up with ideas for making the school better, such as deciding on new playground equipment. It also helps organise and run fundraising events, such as for Children in Need.

ANNUAL EVENTS

Church Services

Throughout the year, teachers and children take part in several church services at St Michael's Church, which is a short walk away along the Causeway. These include Harvest Festival, Christmas Carol Service and Easter Service. The services are prepared and led by the school children

and usually take place during school time. We actively encourage family and carers to come along.

SSA Christmas and Summer Fetes

The Steventon School Association usually runs two fetes during the year, at Christmas and in the summer. These are extremely popular – many stalls and activities are run by parents, often with children’s help, and they are very valuable fund-raisers for the school. Please speak to the class rep if you are able to help with any of these events.

Performances

Children love the opportunity to perform. We have regular opportunities throughout the year including class assemblies, iRock, choir and instrumental concerts as well as larger performances.

Christmas Singing - Early Years Foundation Stage

The children in Willow and Acorn classes perform a variety of Christmas songs they have learnt.

Nativity Play - KS1

As part of our Christmas celebrations, the children in KS1 (Years 1 and 2) perform a nativity play towards the end of the Christmas term. They put on several performances, during the day and early evening, to allow many family and community members to see it.

School Play (Spring) Lower KS2

We have recently introduced a production in the Spring Term performed by the children in Years 3 & 4. This gives the children an opportunity to develop their acting, singing and dancing skills. Previous productions have included Dragon Days and Joseph & The Amazing Technicolour Dreamcoat.

School Play (Summer) Upper KS2

One of the highlights of the children’s time at St Michael’s is the main musical production in the Summer Term. This involves all children in years 5 and 6, with the Year 6 children taking centre stage. In previous years

we have seen Charlie and the Chocolate Factory, Pantastic and Ali Baba & The Bongo Bandits. The musical is performed in the School Hall to family and community members, usually for two evening and one afternoon performance.

Sports Day

Every year, towards the end of the summer term, we hold a School Sports Day on the school field to which families are invited to come along to and support the children. The children are split into teams, each team having a mix of children from each year and with siblings kept together. There are lots of different challenges, and the overall winners receive certificates. It is always lovely to see how well the older children help the younger children in their team and, whilst it is competitive, it is predominantly fun. At the end of the day, running races are held for boys and girls in each class (and sometimes for the adults too!).



TEACHING AND LEARNING AT ST MICHAEL`S

KEY STAGES EXPLAINED

You will often come across the terms Early Years Foundation Stage and Key Stages 1 and 2 which are important markers in your child's time at primary school.

The National Curriculum is divided into Key Stages that children are taken through during their school life. At the end of each Key Stage your child will be formally assessed against targets defined in the National Curriculum. The Key Stages are:

Nursery (EYFS)	Ages 3-4	
Reception (EYFS)	Ages 4-5	
Key Stage 1 (KS1)	Ages 5-7	Years 1 and 2
Key Stage 2 (KS2)	Ages 7-11	Years 3, 4, 5 and 6

CLASSES

We have eight classes at St Michael's from Nursery to Year 6. Our classrooms are named after trees: Acorn (Nursery), Willow (FS), Maple (Y1), Sycamore (Y2), Rowan (Y3), Elm (Y4), Ash (Y5) and Oak (Y6).

EARLY YEARS – NURSERY AND FOUNDATION STAGE

In the Nursery and Foundation Stage children learn through a mix of child initiated, teacher initiated and adult led activities. The prime areas of learning are: communication and language, physical development and personal, social and emotional development. The four specific areas, through which the prime areas are strengthened and applied, are: literacy, mathematics, understanding the world and expressive arts and design.



KEY STAGES 1 AND 2 (KS1 AND KS2)

In September 2014 a new National Curriculum was introduced in all maintained schools in England. The subjects are as follows: English, mathematics, science, art and design, computing, design technology, geography, history, languages [French in KS2], music and



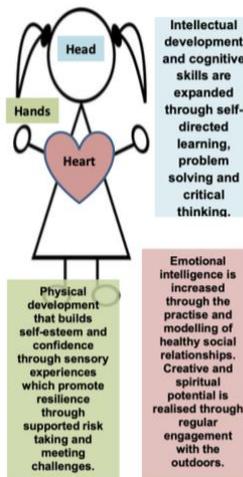
P.E. In addition, R.E. is a statutory subject, taught in line with locally agreed syllabus adopted by the Local Authority. PSHCE [personal, social, health and citizenship education] is non statutory and is taught to equip pupils with a sound understanding of risk and with the knowledge and skills necessary to make safe and informed decisions.

We teach many subjects through our creative thematic approach. Teachers introduce a new topic each term (6 per year) providing a broad and balanced coverage of the National Curriculum. You can find details of the current projects in the class pages on our website. At times some subjects may be taught separately to ensure coverage of the National Curriculum. Mathematics is usually taught as a discrete subject.



FOREST SCHOOL

We are so fortunate to have Ms Jaeger who is a qualified Forest School Teacher, on our staff team. Ms. Jaeger takes small groups of children up to the Copse each week where they take risks, complete small achievable tasks and focus on resilience and emotional development. St. Michael's Forest School is a place where we are inspired by the beautiful, natural surroundings of the Village's woodland copse. It's where children are free to learn, play and face challenges creatively, together or independently, at their own pace. It is a safe setting in which we build up our confidence and self-esteem through hands on experiences. Where we take the time to



foster great respect and understanding for our natural world and learn how to care for the environment. Forest School is a specialised learning approach that offers all learners regular opportunities to gain confidence and self-esteem through hands-on experiences in an outdoor setting.

Forest School incorporates the marvels and challenges of the natural world through the seasons to fill every session with discovery and difference.

ASSESSMENT

Our teachers continually assess your child's progress, measured in terms of National Curriculum expectations for their year group. We also use **Standard Assessment Tests (SATs)** given to 7-year-olds at the end of Key Stage 1 and 11 year olds at the end of Key Stage 2 in the Summer Term. Formative (ongoing) and summative (end of term) assessments are

monitored throughout the year to ensure your child is making good progress, and to guide their learning, with extra support or intervention work provided if necessary. Teachers discuss pupil progress with the head teacher at three points during the year and with parents at the regular Parent/Teacher meetings and in the End of Year Report.

BEHAVIOUR

We have high expectations and believe in the power of visible consistency as well as the importance of building trusting relationships. The ethos of our school is based on mutual respect, encouragement, praise, care, and consideration of others. Our Core Values are **Respect, Perseverance and Courage**. The school culture is set by the adults, in their interactions with children and with each other.

We believe that everyone has the right to learn in a safe, calm and positive environment. In order to achieve this, everyone needs to know which behaviours are acceptable and expected. School rules are made to allow children to work, learn and play happily together. The school rules are:

- Be kind;
- Be respectful;
- Be safe.

The principles behind these rules are those of self-respect, respect for others and respect for the environment. We work to develop everyone's understanding that we have a right to learn, to feel safe and to be respected.

At the beginning of each school year, every class discusses and draws up its own set of rules which reflect the spirit of the school's rules and are based on these principles and rights. All pupils agree to keep the class rules and pupils may sign and display a copy of them.

There are several reward systems in place at St Michael's. The emphasis is on recognising and rewarding good behaviour and effort.

Dojos are awarded to children either on an individual, group or whole class basis for effort, demonstrating our Core Values or consistently following the class and school rules. Certificates are awarded to children when they reach 200 Dojo points.



House Points are awarded in recognition of behaviours which are “above and beyond” in demonstrating our Core Values.

Just a Note Postcards can be sent home from any member of staff. The names of the children are read out in our weekly celebration assembly on Fridays and the children are congratulated by the school. The children may be awarded a postcard for anything the staff member considers worthy of mention in assembly. It may be academic achievement, effort, kind deeds or working as part of a team.

Whole Class Rewards are awarded when a class achieves its House Point or Dojo target. This reward may range from an extra playtime to a day of survival skills on the field!

THE HOUSE SYSTEM

At St Michael’s we have a new house system that has been developed by our Junior Leadership Team.

The house names were chosen by the children and are:

- ☆ Hedgehog
- ☆ Dormouse
- ☆ Fox
- ☆ Barn Owl

We use the house system as an opportunity for cross phase working, sports competitions such as Sports Day as well as creating a sense of wider team.

SAFEGUARDING

We take our responsibility to safeguard and promote the welfare of children seriously; working together with other agencies to ensure adequate arrangements exist within our setting to identify and support those children who are suffering harm or are likely to suffer harm. Should you have any concerns regarding safeguarding our safeguarding

lead is Mrs Leyshon-Brady. Our safeguarding policy can be viewed on our website www.stmichaelssteventon.co.uk/policies.

KEEPING YOU INFORMED

We use a wide range of means of keeping parents informed about what's going on at school. Each class will use Class Dojo to share updates about learning, reminders, class newsletters and information. The Headteacher will also use Class Dojo to share whole school messages.

Termly Class Newsletters

At the start of each term, your child's class teacher will send out a newsletter sharing an overview of the learning ahead. This is a great way for you to talk to your child about their learning as well as gaining an understanding of the content taught in each year group.

Open Classrooms

Each term we hold an open classroom session where parents can come into school and work alongside their child, look through books and see the learning across the term.

Curriculum Evenings

At the start of each school year, the class teachers hold curriculum evenings for the parents to let you know what your child will be learning throughout the year and give you lots of useful information about how you can help them.

We also aim to run one-off talks for parents throughout the year, to keep you abreast of how we teach your children, for example on mathematics and phonics. These evenings are very well supported and popular with the parents.

Talking with your child's Teacher

Teachers are always happy to talk to you about any aspect of your child's schooling that you would like to discuss.

- **Informal Chat after School**

If you just need a quick word with your child's teacher, they are usually available after school when the children come out of class. This is a better time than the start of the day.

- **Termly Parent/Teacher Meetings**

Towards the end of the Autumn and Spring terms the teachers hold parent/teacher meetings in the afternoon and early evening for you to discuss your child's progress. Invitations enabling you to book a slot online are sent out via email and text two weeks before.

End of Year Report

At the end of the Summer Term the teachers write a comprehensive End of Year Report for every child. This includes the assessment levels achieved for the core subjects and objective appraisals of their areas of strength and where they can improve.

Questions, Concerns and Complaints

The Staff and Governors are committed to doing everything possible to make your association with St Michael's as straightforward and enjoyable as possible. However, we recognise that things sometimes go wrong. This may be a simple misunderstanding which can easily be resolved or, though we hope not, a real issue for complaint.

Whatever happens we want to resolve any concern you may have, as speedily as possible. Therefore, please do not hesitate to come and talk to us.

Your first port of call, depending on the issue, should be one of the following (contact details are given at the end of this Handbook):

- ☆ Class Teacher
- ☆ Phase Lead
- ☆ Headteacher

If you are not satisfied with our response (and we hope this will never be the case) we have a formal Complaints Procedure which can be obtained from the School Office or from our website.

GATHERING PARENT VIEWS AND FEEDBACK

The school always welcomes formal and informal parent feedback, either verbally, in writing, or via email. The Governors also carry out an annual parent survey.

We hold termly (six times a year) Parent Forum meetings as an opportunity for parents to be involved in the systems and processes we have in school. This is a great method of becoming involved in an informal way whilst helping to shape the direction of the school. If you would like to be involved, please talk to your child's class teacher.

GETTING INVOLVED

We welcome support both in the classroom, at Forest School, extra curricular clubs and on educational visits. Please talk to your child's teacher if you wish to become involved in this way. Specific requests for help are made through the school newsletter and by the class teachers.

HELPING AT HOME

READING

Reading with your child is vital. Research shows that it is the single most important thing you can do to help your child's education. It is best to read little and often, so try to put aside some time for it every day.

Your child will have a reading book in their bookbag - try to read the book together every night. Throughout their time in our school your child will have a 'Home Reading Record' book for you, and them, to record any reading done at home – whether from school books or any other source, e.g. a comic, recipe, electronic book etc.

We encourage parents to be involved with their child's time at school, and it is clear that home backgrounds affect children's behaviour.

To benefit your child:

- ☆ Talk to your child about what they are doing at school.
- ☆ Encourage them to find out things for themselves.
- ☆ Read books with your child. Take them to the local library and help them to choose books.

- ☆ Let your child help you in the kitchen and when you are doing other work in the home.
- ☆ Listen to your child. Encourage them to ask questions. If you do not have the answer, why not find out together?

We ask parents to sign this agreement when your child starts school, although there is no statutory obligation to do so.

HOMEWORK

Homework in some form is set throughout the school – it may be just to bring in an object beginning with a certain letter in the Foundation Stage or, for Year 6, it may be a piece of extended research on a particular topic. Reading or sharing books with others is part of the homework for each child every week.

The purposes of setting homework are:

- to promote the partnership between home and school.
- to extend learning beyond the classroom.

In the curriculum meeting for each class at the start of the September term, you will be told what homework your child will receive each week and when they need to hand it in.



HELPING AT SCHOOL

Steventon School Association

Steventon School Association (SSA) is a key and very valuable part of the school community. All parents of children at the school belong to the SSA, and through it raise considerable funds to benefit the children. This makes a real difference to our children. In recent years, the SSA has provided our outdoor classroom, helped the school update its play and P.E. facilities by contributing towards the multi - use games area and partly funding the library. The SSA also helps in less visible ways, by regular donations to classrooms, financial support for trips, and presents for leavers. We also

value the skills of parents who help out around the school, helping to keep our costs down.

Getting involved in the SSA is a great way to meet other parents, help with fundraising in big or little ways, and directly benefit the children.

Parent Governors

The Governing Body of St Michael's School has several parent governors, voted for by all parents. Elections are held when a vacancy arises and all parents are invited to apply. Parent governors play a vital role on governing bodies, holding the unique position of having a parental viewpoint of the school. Through their children, they have a first-hand experience of the teaching, and how the school is perceived from the 'consumers' point of view. This enables parent governors to bring a different perspective to the strategic management of the school.

GOVERNORS

By law, a Local Authority School has to have a Governing Body, and the law also states what a Governing Body does and the rules by which it must abide. The Governing Body helps a school to provide the best possible education for its pupils by:

- ☆ setting the school's values, vision and strategic aims, agreeing plans and policies and making creative use of resources
- ☆ monitoring and evaluating performance, acting as a critical friend to the Head teacher to support and challenge them in managing the school, and
- ☆ ensuring that the school is accountable to the children and parents it serves, to its local community, to those who fund and maintain it, as well as to the staff it employs.

Individual governors also take on specific roles within the Governing Body, for example, taking an overview of Special Education Needs, a specific curriculum subject, Safeguarding of Children, or a finance role. Governors also hear appeals arising from complaints to the school, or various disciplinary matters.

Governors are appointed, or elected to represent areas of the community with an interest in the school: parents, staff, Local Authority, Foundation (church) and the local community.

The minutes of Full Governing Body meetings are public documents, and available to view at the School Office, or downloadable from our website.



SCHOOL INFORMATION

St Michael's CE Primary School,
The Causeway,
Steventon,
Abingdon,
Oxon OX13 6SQ

Phone: 01235 831298

email (office): office.3241@st-michaels-pri.oxon.sch.uk

Headteacher: Mrs H Leyshon-Brady

email: Headteacher.3241@st-michaels-pri.oxon.sch.uk

Website: www.stmichaelssteventon.co.uk

Twitter: @StSteventon