



# St Michael's CE Primary School

The Causeway, Steventon, Oxfordshire OX13 6SQ

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Headteachers: Mr. G Mottram and Mrs. Hayley Leyshon-Brady

Chair of Governors: Mr. K Moyes

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22nd March 2021

Dear Parents, Carers, Staff and Volunteers,

I hope you are all well and welcomed the return to school on 8<sup>th</sup> March 2021 for our children. I appreciate that for many of you there will have been mixed feelings, but it was great to hear that almost all the children are back in school. Governors would like to thank the school team for their tremendous hard work and dedication to the children of our school in ensuring such an impactful and positive virtual learning experience for those who were learning from home. It has been lovely to read the positive feedback from Parents and Carers about this and see the level of appreciation from the school community.

The Full Governing Board met on 19<sup>th</sup> March 2021 for the March governors meeting. The minutes of the Full Governing Board Meeting of 12<sup>th</sup> January 2021 were approved and are now available on the [Governor Webpage](#) (along with other information about governance including governor pen portraits). At the meeting governors received an update from Mr. Mottram on the school re-opening including how the pupils and team were doing and plans for assessments. We discussed recent governor monitoring including Pupil Voice; Premises; Health and Safety and Safeguarding. We further discussed the budgets which are doing well, and we discussed the process for setting the 3-year budget at our April meeting. We also approved several key policies.

I would also like to remind you that this year the school priority areas governors are holding Mr. Mottram and Mrs. Hayley Leyshon-Brady and their leadership team to account for, are to continue the delivery of improvements across the following areas:

- Quality of Education
- Behaviour and Attitudes
- Personal Development
- Leadership and Management
- Early Years Provision
- Christian Distinctiveness

In addition, governors set the following objectives for themselves:

- Governance is impactful, robust, and sustainable.
- The Full Governing Board contributes towards rapid school improvement.
- Increase the impact of Governor community Engagement.
- Improve school promotion, pupil number growth and long-term sustainability.

We will feedback to you at the end of this year on the progress we have made with these.

I would also like to remind you that we still have a co-opted governor vacancy. It is important that we fill this vacancy to ensure that governance of the school is effective and sustainable. You can find further information [here](#). I appreciate that we all have additional challenges at the moment, but please do consider it. You will be fully supported in learning the role and we will ensure the time commitment is feasible for you. If you would like more information, then please do contact me and we can arrange a time to discuss.

Finally, given how hard our staff and volunteers are working to ensure the safety of our pupils and themselves which enables school to remain open, governors would like to respectfully ask parents to ensure that they adhere to the UK Government COVID-19 regulations both on and outside of the school grounds. There have been reports that this has not been the case in some instances, which ultimately increases the risks for our pupils and staff and may impact the school remaining fully open. We have also approached to the Parish Council to ask if one of their COVID wardens could perhaps be available at school pick up to discuss with any parents who may have questions about the regulations.

If you have any questions about governance, or any questions or comments, then please do email me directly: [kmoyes3241@st-michaels-pri.oxon.sch.uk](mailto:kmoyes3241@st-michaels-pri.oxon.sch.uk)

Best wishes,

A handwritten signature in black ink, appearing to read 'K. Moyes', with a horizontal line underneath.

**Kevin Moyes**  
**Chair of Governors**