



St Michael's CE Primary School

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Cultivating Respect, Persevering, and Learning with Courage

1st June 2020

Dear Parents and Carers,

I hope you and your families are well during this unique and challenging time.

The governors met for a Full Governing Board meeting on 25th May 2020.

The minutes of the Full Governing Board meeting held on 30th April 2020 were approved; these can now be accessed on the [governor webpage](#) along with governor photos and biographies, previous minutes, governor communications and all key governor documents.

At the meeting, we discussed the school's plans to partially re-open in June – governors were happy with the thought and consideration, which had gone into this exercise and the absolute focus in the health and wellbeing of pupils and staff. Based on this analysis, governors approved the COVID-19 risk assessment in preparation for the school re-opening. Governors also discussed the pending Headteacher recruitment process, which will start shortly. The Governing Board appointed the Headteacher Recruitment Panel – this will be made up of the following governors: myself, Nigel, Emma, Kathryn, Phil and Robin. The panel will also be supported and advised throughout by Jane Radcliffe – School Improvement Adviser from the Local Authority and Robin Sharples from the Oxford Diocesan Board of Education.

In addition, governors discussed the Parent View Questionnaire results, which started coming in to us in February 2020. Governors noted that there was a lower level of participation than we would have liked and so please do ensure you take part in future surveys and governor engagement because it is really important that we hear and understand your views. In summary the results showed us that our strengths are:

- Children feeling safe at St Michael's CE Primary School
- School being fully committed to creating an environment of care and trust
- Good relationships between teachers and children
- Children are encouraged to value one another and to express their own views while appreciating the views of others.
- Children are well looked after
- Children are taught well at St Michael's CE Primary School
- Children receives appropriate homework for their age

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- Children know what to do if they are a victim of unkind behaviour from another child.
 - School is well led and managed

Areas identified for further developed were:

- Children make good progress at St Michael's CE Primary School
- Parents/carers receive valuable information from St Michael's CE Primary School about my child's progress
- School makes sure its pupils are well behaved
- School responds well to any concerns I raise

Governors were encouraged that the development areas are consistent with those currently being focused on in the School Development Plan and in the Governors' annual action plan.

Governors agreed that they would conduct another survey in September 2020 to assess progress and so please do take part when this is shared with you.

At the meeting governors passed on their thanks to the staff in school who have been working tremendously hard to ensure the impact of the current situation is minimised for the children.

We all have a common goal to **ensure our school is the very best it came be, that our children are happy, love school, thrive and leave our school as well rounded individuals ready to face the challenges ahead.** As governors, every decision and action we take is driven by the fundamental question "**what is best for the children?**" We are also guided by our school values of **Respect, Perseverance and Courage**, which as roles models for the children we must all live up to and hold each other to account against. We know that it takes a whole community to raise a child and so your help and support has been critical to the success of our school so far and will be needed as we continue on our exciting journey together!

If you have any questions about governance, or any questions or comments then please do contact me directly: kmoyes3241@st-michaels-pri.oxon.sch.uk

As always if you are a parent or carer and have any specific concerns related to your child then you should first discuss these with the class teacher and then if needed the Headteacher. If you are still not satisfied at this point with this outcome, then you can raise it with me and I will ensure it is dealt with fairly and in accordance with the relevant school policies.

Best wishes,



Kevin Moyes
Chair of Governors