

After School Club

Terms and Conditions

- After School club operates every school day from 3:15pm until 5:30pm, term time only.
- All sessions must be booked and paid for in advance.
- Booking forms should inform staff of any allergies or special dietary requirements.
- Parents/carers must inform the school office of any change in contact details.
- Places at After School Club for each day will be allocated as follows:
 1. Children already attending After School Club on that day.
 2. Siblings of a child already attending After School Club on that day.
 3. Children eligible for pupil premium.
 4. Children who are on the waiting list for that day.
 5. All other children who attend St. Michael's CE Primary School and have completed a booking form.
- After School Club is £11.00 per child per session.
- Failure to pay fees within 14 days of invoice will result in the offer of an After School Club place being withdrawn.
- Payment cannot be refunded for days of absence and/or circumstances beyond our control (e.g school closure due to floods or snow).
- Refunds/exchange days cannot be made under any circumstances.
- Parents are expected to instil the importance of good behaviour at school clubs. Expectations of behaviour reflect our school policy. Consequences for poor behaviour are in line with school policy and procedures.
- Persistent poor behaviour will result in the offer of a place at After School Club being removed.
- Any request for the administration of medicines must be done in line with the school First Aid and Medicines Policy.
- Any injuries will be recorded and reported to parents/carers.